**Business Studies**

**Initial Teacher Training Secondary Partnership**

**PRE-COURSE TASKS**

Name of Trainee:

Welcome to the PGCE Secondary Education and Business Studies programme. To help you prepare for the demands of the course, a variety of pre-course tasks are specified for you to complete below. It is expected that you will work on these tasks before starting the course, and to be able to demonstrate experience/evidence that could be used to inform your Individual Learning Profile. You will need to bring evidence of completion of these tasks with you to your first meeting with your University Tutor at the beginning of the PGCE programme.

You should start work immediately on the ü areas and the areas rated ‘d’ in your Subject Knowledge Audit.

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|  | **No.** | **Tasks**  |
|  ü  | 1 | Complete the Channel online Prevent training & radicalisation awareness course:<https://www.elearning.prevent.homeoffice.gov.uk/channel_awareness/01-welcome.html> |
|  ü  | 2 | Read the Safeguarding document ‘Keeping Children Safe in Education’ (DfE, 2022) available from the Department for Education website:[Keeping children safe in education 2022 (publishing.service.gov.uk)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1101454/Keeping_children_safe_in_education_2022.pdf) |
|  ü  | 3 | Familiarise yourself with the Inclusion Development Programme online which is a resource to help improve outcomes for pupils with Special Educational Needs:<https://www.sendgateway.org.uk/> |
|  | 4 | To become familiar with the current GCSE and A level or BTEC qualifications for Health and social care documentation. |
|  | 5 | Consider how Business Studies departments support different groups of learners:* EAL
* SEN
* Higher attaining learners
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|  | 6 | Explore opportunities to show how Business Studies can make the most of learning outside the classroom, including drawing on external partnerships or local businesses. |
|  | 7 | Observe/ research how a variety of topics are taught within Business Studies in a school setting. For example:* Influences on Business and cross-curricular links to Geography
* Working in Business and Business Operations
* Marketing campaigns
* Current research in Business Studies
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|  | 8 | Develop an awareness of content and range of cross-curricular links from Business Studies embedded in the PSHE curriculum in schools. |
| ü | 9 | Essential reading: <https://teacherhead.com/2017/06/03/teaching-and-learning-research-summaries-a-collection-for-easy-access/> |